



INTERSEGMENTAL COMMITTEE OF ACADEMIC SENATES

NOTICE OF MEETING

Wednesday, April 30, 2008

10:00 a.m. - 3:00 p.m.

(Continental breakfast and lunch will be provided)

Westin SFO
1 Old Bayshore Highway
Millbrae, California 94030
(650) 692-3500

Action	Item	Enclosure
Information 10:00 – 10:05 a.m.	I. Chair’s Announcements <i>Mark Wade Lieu, ICAS Chair</i>	Encl. 1
Action 10:05 – 10:10 a.m.	II. Consent Calendar <ul style="list-style-type: none">• <i>Approval of the Agenda</i>• <i>Approval of the February 5, 2008 Meeting Notes</i>• <i>Approval of the April 2, 2008 ICAS Legislative Day Meeting Notes</i>	Encl. 2 and 3
Information 10:10 – 10:55 a.m.	III. Reports from Senate Chairs <i>Michael Brown, Chair, Academic Senate UC</i> <i>Barry Pasternack, Chair, Academic Senate CSU</i> <i>Mark Wade Lieu, President, Academic Senate CCC</i>	
Discussion/Action 10:55 – 11:30 a.m.	IV. ICAS Legislative Day <i>ICAS Members will discuss the April 2, 2008, ICAS Legislative Day and determine strategies for following up with legislators and other guests.</i>	
Discussion/Action 11:30 a.m. – 12:30 p.m.	V. IGETC <ul style="list-style-type: none">▪ Standards: <i>Members will approve the IGETC Standards document</i>▪ Review Committee: <i>Members will review and discuss the most recent draft of the IGETC Standards Review Committee document</i>	Encl. 4
Break 12:30 – 12:45 p.m.	VI. Working Lunch <i>Members will take a short break to get lunch, freshen up, and return to work.</i>	

Action	Item	Enclosure
Discussion 12: 45 – 1:30 p.m.	VII. ICAS Handbook and Bylaws <i>Members will discuss the development of an ICAS Handbook and Bylaws.</i>	
Discussion/Action 1:30 – 2:00 p.m.	VIII. Dissemination of ICAS Competency Statements <i>Members will discuss how segments use the ICAS Competency Statements for incoming freshmen.</i>	
Discussion/Action 2:00 - 2:30 p.m.	IX. Transfer Issues <i>Members will discuss various on-going transfer issues.</i> <ul style="list-style-type: none"> • LDTP • C-ID • Formation of a Transfer Study Group 	
Discussion/Action 2:30– 3:00 p.m.	X. New Business	
Discussion/Action 3:00 p.m.	XI. Adjournment	

Meeting Dates:

- June 3, 2008 – Westin LAX

Enclosures

1. Updated ICAS Membership Roster 2007-08
2. February 5, 2008 Meeting Notes
3. April 2, 2008 ICAS Legislative Day Meeting Notes
4. IGETC Standards Review Committee

Directions to the SFO Westin:

From San Francisco International Airport

Take Highway 101 South and exit at Millbrae East. Follow the exit ramp around, and then turn right onto Old Bayshore Highway.

From North

Take Highway 101 South and exit at Millbrae East. Turn right onto Old Bayshore Highway.

From East Bay

Take the Bay Bridge to Highway 101 South and exit at Millbrae East. The hotel is on the right on Old Bayshore Highway.

From South

Take Highway 101 North and exit at Millbrae East. Turn right onto Old Bayshore Highway.

**INTERSEGMENTAL COMMITTEE OF
ACADEMIC SENATES (ICAS)
2007-2008 ROSTER**

CALIFORNIA COMMUNITY COLLEGES	
<p>MARK WADE LIEU Chair, ICAS President, Academic Senate, CCC English as a Second Language 428 J Street, Suite 430 Sacramento, CA 95814 916-445-4753 916-323-9867 (Fax) mwlieu@asccc.org</p>	<p>JANE PATTON Vice President Academic Senate, CCC Communication Studies Mission College 3000 Mission College Blvd., M/S 18 Santa Clara, CA 95054-1897 408-855-5296 jane_patton@wvm.edu</p>
<p>DAN CRUMP Secretary Academic Senate, CCC Library Science American River College 4700 College Oak Drive Sacramento, CA 95841 916-484-8167 916-484-8018 (Fax) crumpd@arc.losrios.edu</p>	<p>MICHELLE PILATI Treasurer Academic Senate, CCC Psychology Rio Hondo College 3600 Workman Mill Road Whittier, CA 90601 562-652-1932 mpilati@riohondo.edu</p>
	<p><i>STAFF:</i> JULIE ADAMS Executive Director Academic Senate, CCC 428 J Street, Suite 430 Sacramento, CA 95814 916-445-4753 916-323-9867 (Fax) julie@asccc.org</p>

**INTERSEGMENTAL COMMITTEE OF
ACADEMIC SENATES (ICAS)
2007-2008 ROSTER**

CALIFORNIA STATE UNIVERSITY	
<p>BARRY PASTERNAK Chair Academic Senate, CSU CSU Office of the Chancellor 401 Golden Shore, Suite 139 Long Beach, CA 90802 562-619-0213 562-951-4911 (Fax) bpasternack@calstate.edu</p>	<p>JOHN TARJAN Vice Chair Academic Senate, CSU Management/MIS CSU Bakersfield 9001 Stockdale Highway Bakersfield, CA 93311 661-654-2321 661-703-2679 (cell) jtarjan@csub.edu</p>
<p>MARK VAN SELST Secretary Academic Senate, CSU Psychology CSU San Jose One Washington Square San Jose, CA 95192 408-924-5674 408-924-5605 (Fax) mark.vanselst@sjsu.edu</p>	<p>MARSHELLE THOBABEN Immediate Past Chair Academic Senate, CSU Nursing Humboldt State University 432 Shirley Blvd. Arcata, CA 95521 562-305-8122 (cell) mt1@humboldt.edu</p>
<p>DARLENE YEE-MELICHAR Member-at-Large Academic Senate, CSU Gerontology San Francisco State University 1600 Holloway Avenue San Francisco, CA 94132 415-338-3588 415-338-3556 (Fax) dyee@sfsu.edu</p>	<p><i>STAFF:</i> ANN PEACOCK Executive Director Academic Senate, CSU CSU Office of the Chancellor 401 Golden Shore, Suite 139 Long Beach, CA 90802 562-951-4015 562-951-4911 (Fax) apeacock@calstate.edu</p>

**INTERSEGMENTAL COMMITTEE OF
ACADEMIC SENATES (ICAS)
2007-2008 ROSTER**

UNIVERSITY OF CALIFORNIA	
<p>MICHAEL T. BROWN Chair Academic Senate, UC UC Office of the President 1111 Franklin Street, 12th Fl. Oakland, CA 94607-5200 510-987-0711 510-763-0309 (Fax) michael.brown@ucop.edu</p>	<p>MARY CROUGHAN Vice Chair Academic Senate, UC UC Office of the President 1111 Franklin Street, 12th Fl. Oakland, CA 94607-5200 510-987-9303 510-763-0309 (Fax) mary.croughan@ucop.edu</p>
<p>MARK RASHID BOARS Chair Academic Senate, UC Civil & Environmental Engineering UC Davis 2001 Engineering III Davis, CA 95616 530-752-7013 mmrashid@ucdavis.edu</p>	<p>KEITH R. WILLIAMS UCEP Chair Academic Senate, UC Biology UC Davis Exercise Biology Program 279 Hickey Gym Davis, CA 95616 530-752-3337 530-752-6681 (Fax) krwilliams@ucdavis.edu</p>
<p>JAN FRODESEN UCOPE Chair Academic Senate, UC ESL Sub-committee Chair ESL Program, Department of Linguistics UC Santa Barbara 3607 South Hall Santa Barbara, CA 93106 805-893-3303 805-893-7769 (Fax) frodesen@linguistics.ucsb.edu</p>	<p><i>STAFF:</i> MARIA BERTERO-BARCELO Executive Director Academic Senate, UC UC Office of the President 1111 Franklin Street, 12th Fl. Oakland, CA 94607-5200 510-987-9458 510-763-0309 (Fax) maria.bertero-barcelo@ucop.edu</p>



INTERSEGMENTAL COMMITTEE OF ACADEMIC SENATES

DRAFT MINUTES
Tuesday, February 5, 2008
10:00 a.m. - 3:00 p.m.
Westin LAX

Members Present:

CCC: Dan Crump, Mark Wade Lieu, Jane Patton, Michelle Pilati.

CSU: Darlene Yee-Melichar, Barry Pasternack, John Tarjan, Marshelle Thobaben, Mark Van Selst

UC: Mary Croughan, Jan Frodesen, Mark Rashid, Keith Williams, Michael Brown (by phone).

Guests Present: Julie Adams (CCC Executive Director); Maria Bertero-Barcelo (UC Executive Director); Ann Peacock (CSU Executive Director).

I. Chair's Announcements

Chair Mark Wade Lieu called the meeting to order at 10:00 a.m. and welcomed new ICAS member Marshelle Thobaben.

II. Consent Calendar

A. Approval of the Agenda

ACTION: MSU Pasternack to approve agenda.

B. Approval of the December 5, 2007, Meeting Notes

ACTION: Add Marshelle Thobaben to the attendee list for the December 5, 2007, meeting. MSU Pasternack to approve minutes with corrections.

C. Approval of the September 12, 2007, Meeting Notes

ACTION: Several minor changes were made to the minutes from the September 12, 2007, ICAS meeting. MSU Patton to approve minutes with corrections.

D. Approval of the June 7, 2007, Meeting Notes

ACTION: Add Mark Rashid to the attendee list. Chair Lieu will provide Bertero-Barcelo with the corrections for the June 7, 2007, ICAS minutes. MSU Pasternack to approve minutes with changes and corrections.

III. Reports from Senate Chairs

Michael Brown, Chair, Academic Senate UC

Professor Brown informed members that the search for a new UC President is continuing. He noted that last January, the UC Regents were presented with information regarding how the UC Chancellors' salaries are far below those for similar positions in the business labor market. UC has embarked on a faculty salary plan, with some input from Senate Delegates, but not a Senate approved plan. The faculty salary plan is to have an increase of 26% over 4 years, and it is hoped that this plan will receive funding.

It was noted that the UC Academic Assembly passed a resolution with the intent of limiting the UC's role in the manufacturing of nuclear weapons, and the issue of the UC's role in the laboratories was discussed.

It was announced that the Western Association of Schools and Colleges (WASC) took a rare step to review UC systemwide operations regarding compensation and transparency issues over the past two years. The WASC review began in October with a final report in January. In the report, WASC's concerns pertain to the nature of governance. Professor Brown noted that there is sensitivity about the report.

Present and future UC enrollment issues were discussed including long range planning and the enrollment plan. More information about long range enrollment will be presented in March.

A discussion was held regarding the State budget cuts and the Governor's proposed 5% net reduction. Professor Brown expressed that the budget cuts will lead to cuts in quality, which is a concern for the faculty members. There is also a concern about what the budget cuts will mean to California families. The UC application volume for Fall 2008 increased over 9% from last year to approximately 120,000 student applications. At the freshman level, the number of student applications increased among all racial groups while the African American application level for transfer students was reduced by about 2%. The volume of freshman applications exceeded the Department of Finance (DOF) projections.

A discussion was held regarding crafting a response to the State budget. It was noted that UC has a desire to grow their graduate student population, but graduate students are more expensive to educate than undergraduates.

Barry Pasternack, Chair, Academic Senate CSU

Professor Pasternack expressed that the ASCSU is also concerned about the impact of the proposed budget cut, and that CSU campuses have slowed down their hiring process.

The ASCSU Plenary meeting was held this past January, and Assembly Member Anthony Portantino was invited to speak at the meeting, but did not attend. Professor Pasternack highlighted the resolutions passed during the plenary meeting including incomplete grades, class withdrawal and repetition, and the importance of distinctiveness among the 23 CSU campuses. Examples were provided regarding the individuality of the campuses, such as San

Diego State University and the Maritime Academy. Other resolutions passed were on the Master's Business Fee and a response to the Governor's budget cuts.

Professor Pasternack spoke about a CSU program called "Academic Transformation" which seeks to find out how technology can be used to improve learning, and there are two introductory programs for Chemistry and Mathematics. A review team will be evaluating this work.

Professor Pasternack informed members about audit reports that have been released, one regarding compensation and one regarding hiring. The CSU wants to work to be exempt from any major funding cuts. A student rally will be held on April 21, 2008, in Sacramento. A discussion was held about the number of tenure faculty on CSU campuses. In regards to compensation for employees, a contract called for a 2% increase at the end of June, which will be paid, but it is questionable whether the 3.7 % increase at the end of July will be paid or not. The CSU Chancellor will hold off on any decision regarding fee increases until March.

Professor Pasternack spoke about Troops for College, which serves veterans or current service men and women who reside or are stationed in California, which will be a priority for the CSU.

Mark Wade Lieu, President, Academic Senate CCC

Chair Lieu began by discussing the CCC system legislative day in March, and the student legislative day in April. It was noted the CCC System is searching for a new Chancellor, and that applications are being submitted.

Two textbook summits have been held by the CCC, and there is also a Textbook Taskforce. Chair Lieu spoke about the open education resources movement to use free, public domain materials for instructional purposes, which might reduce costs for students.

Chair Lieu noted that the CCC Academic Senate has held many institutes recently and will have a few more in the near future, such as the Counseling Faculty Development Institute, the Vocational Leadership Institute taking place in March, the general Academic Senate Session in April, the Faculty Leadership Institute in June, and the Curriculum Institute in July.

Chair Lieu invited ASCCC Executive Director Julie Adams to speak about the BSI Professional Development Grant. The BSI grant has 1.6 million dollars to provide professional development activities. Planning has already begun to hold six regional meetings on topics in basic skills effective practices including the integration of student services. In August 2008, a statewide event will take place on providing instructors (part and full-time) with training to teach students basic skills.

The Basic Skills Initiative also will provide funding to update the math competency statements in partnership with ICAS, as well as will work with high schools to examine the transition of basic skills students to community colleges. The BSI Initiative is very strong and many faculty, staff and administrators are excited about this grant opportunity.

On February 9, 2008, a marketing campaign about career technical education will be launched, called “Who Do U Want 2 B?” A public relations launch event will take place in the near future.

IV. IGETC Standards

Members discussed a process for making changes to the IGETC Standards. Chair Lieu noted that a small group had began work on developing the composition and charge for a subcommittee responsible for recommendations to ICAS of future changes to the IGETC Standards and responding to implementation questions. It was noted that the subcommittee should be part of ICAS, and not part of California Intersegmental Articulation Council (CIAC). The subcommittee’s purpose was made clear and a case made that it needs to be a subcommittee of ICAS. Members discussed a draft document and how decisions are made by ICAS. The subcommittee would have authority to answer questions directly. However, any changes to the IGETC Standards would need to follow the regular approval process. The regular approval process would require ICAS to transmit changes to the IGETC Standards through each of the segments for discussion, debate, and approval. Once approved the segments, ICAS would approve.

ICAS members discussed responding to the draft composition and charge and how to move forward after feedback was presented. This will be a first reading of the draft by ICAS. Each segment will discuss the subcommittee with their respective Senate for review.

The question has been raised about who owns IGETC. Members commented that tension exists because the faculty control curriculum, but it is implemented by the administrators. The original language regarding IGETC was reviewed and discussed. It was noted that ICAS should take this opportunity to clarify the lines of authority. CCC Executive Director Adams informed members that past ICAS minutes were reviewed, and in the history of ICAS much of the discussion was about the faculty and the authority over curriculum. These minutes also reflected that the administrators were supportive of ICAS development of IGETC. It was suggested that a summary of the actions ICAS has taken with IGETC over the past 20 years be prepared, which will demonstrate ICAS’s authority over IGETC.

A discussion was held about the membership of the subcommittee, particularly regarding the fact that it is a subcommittee of ICAS. It was questioned whether the subcommittee would truly be a subcommittee of ICAS if two-thirds of the committee are not ICAS members. Member felt that this would not be a concern because IGETC is a subcommittee of ICAS and will exist to serve and make recommendations to ICAS. The ICAS minutes from March 1989 were discussed.

Chair Lieu summarized the discussion regarding the IGETC Standards, and reiterated several points, including the concern about clarifying the concerns of authority and the staggering of terms. Some additional suggestions were made including: cleaning up the policies section, adding cleaner language regarding authority and membership, possibly changing the title of the proposed group to “IGETC Standards Advisory Group”, having

more lenient requirements about the meetings (requiring two meetings), and deleting the last sentence of article two.

A small group of ICAS members will work on the document quickly, with the draft a new version to be released in the next couple of weeks, and then approved at the April 30, 2008 meeting.

V. 2008-09 Budget

Members discussed how ICAS can respond in a unified way to the Governor's budget and funding for higher education. This item will be discussed with the "ICAS Legislative Day" item.

VII. Textbook Legislation

Members had planned to discuss textbook legislation developed by Barry Pasternack and Dan Crump, but this is still in progress.

VIII. ICAS Legislative Day

Members began planning for the April 2, 2008, ICAS Legislative Day. Members summarized what they wanted to achieve and the following points were determined: Identify who to make contact with on the legislative day, who to invite, what to include in the talking points handout, and the location of the event.

ICAS members discussed prospective invitees for the legislative day. It was suggested to invite a mix of Assembly Members and Senators, both Democrats and Republicans, and their staff. It was noted that previously it was very effective to meet with the staff members from the higher education committees because sometimes they have a clearer understanding of the issues. It was suggested that since this is not a normal budget year, ICAS should speak with groups or individuals who control the funding.

ICAS members discussed the actual structure of the legislative day. It was noted that having all ICAS members in attendance will be important versus having half of the group split up to attend appointments in legislative offices. Many felt that having all the segments represented during the legislative day event will be powerful because many of the legislators may not have had the opportunity to see the collegiality of the faculty from all segments. By consensus members will have one room and invite legislators to come to them.

A discussion was then held about the process of inviting and securing appointments with legislators. A strategy was suggested to meet with people who do not normally hear from or interact with representatives from higher education. Members discussed possible invitees. It was suggested to go to each system's governmental affairs office/contact and to get names from them, and then combine the lists from the three segments with the legislative contacts. A discussion was held as to whether inviting the presidents and/or members of the respective student associations would be effective. It was suggested that student leaders be invited to speak to ICAS at a future meeting.

Members discussed talking points. It was noted that the most important topic this year is funding, which should be the first talking point. Members considered how to frame and structure a handout and how to create an effective message from ICAS.

ICAS members discussed the tone and message for the legislative day. It was suggested that the central issue should be to do as little damage as possible. There is a need to have a strong message from all three segments and the legislative day is an opportunity to have face time with the legislators. The message should be to not cut higher education but to instead stress how education is even more important during times of a budget crisis. There is a domino effect if segments are cut because all of the missions are intertwined, and all three segments of public higher education need to have a healthy budget and proper funding for student success. The message should also provide reasons not to cut funding for higher education, such as: funding higher education creates fewer budget problems in the future, higher education has suffered disproportionately, funding higher education provides a payoff for the state, higher education aids in the State's future competitiveness, and cutting funding will deny access and opportunities. Professor Brown noted that it will be important to express that education is not a service or cost, but rather, funding higher education is an investment. He noted that this distinction is important, and to drive this point home.

The discussion then turned on how to convey the messages discussed to the legislative day invitees. It was suggested to convey some of these points in an invitation letter. Members discussed possible supplementary documents to provide legislators and other attendees to bolster the message. One suggestion is to include in the talking points information about higher education being an investment, discuss the number of students being denied, explain what funding cuts would do to programs, and provide statistics and facts from every system. It was noted that personal stories and voices have the potential for being effective, and that a student may be able to convey a real life story. It was suggested to gather narratives and provide attendees with letters from students. Another suggestion was to provide facts and statistics, and then follow up with stories about real students to combine both types of arguments.

Chair Lieu summarized some of the points discussed. The theme will center on the fact that higher education is an investment in the State's future, and to provide the return on investment numbers, compare incarceration versus educations, stress the importance of access and opportunity, and the planning that students do early on. Professor Brown suggested speaking to the academic mission, which provides credibility. It was noted that this year, California has the highest number of high school graduates, yet public higher education is facing large budget cuts.

It was noted that legislators may not be aware that budget cuts may lead to a reduction in the number of transfer students, which would be opposite of the master plan. The invitation letter will be a priority, and the invitation from last year's legislative day will be examined. It was decided that 9 a.m. – 4 p.m. will be the time for the legislative day. The possibility of a strategizing dinner for ICAS members the evening before the legislative day was discussed.

The final discussion regarding the ICAS legislative day was who will facilitate the discussion at the legislator meetings. It was noted that the legislative day consisted of a free discussion in the past with no script.

IX. Transfer Issues

Members discussed various on-going transfer issues.

A. LDTP

The CSU reported that while the meeting had been cancelled for the week, the CSU had a work group, at which productive ideas were shared. It was noted that there have been on-going issues regarding the prerequisite for Economics, and in the work group, it was mentioned that there was often a disconnect regarding faculty to faculty contact. It was noted that things have not been posted as fast as they should be, and the internal process and communication are being worked on.

B. C-ID

The C-ID steering committee met last Thursday and established a number system to work with. This past Friday, four disciplines groups met with 35 faculty members present. It was noted that UC faculty are still needed for participation on the project. The next sets of disciplines have been identified, including history, English, political science, philosophy, and child development. Within the next six months, work will be done on the website and C-ID will be working with ASSIST in the near future.

X. New Business

XI. Adjournment

The meeting was adjourned at 1:55 p.m.

Respectfully submitted by:

Katey Lewis, Senior Administrative Assistant

Mark Wade Lieu, President, CCC Academic Senate



INTERSEGMENTAL COMMITTEE OF ACADEMIC SENATES

DRAFT MINUTES
2008 ICAS Legislative Day
Wednesday, April 2, 2008
9 a.m. – 5 p.m.

State Capitol
Committee Room 115
Sacramento, CA 95814

Members Present:

CCC: Mark Wade Lieu, Jane Patton, Dan Crump, Michelle Pilati.
CSU: Barry Pasternack, John Tarjan, Mark Van Selst, Darlene Yee-Melichar, Marshelle Thobaben
UC: Michael Brown, Mary Croughan, Mark Rashid, Keith Williams

Guests Present: Julie Adams (CCC Executive Director); Maria Bertero-Barcelo (UC Executive Director); Jonathan Lightman (Faculty Association of California Community Colleges Executive Director)

I. Chair's Announcement

Chair Mark Wade Lieu welcomed ICAS members to the Legislative Day at 9:05 a.m.

II. Legislative Visit

ICAS members met with Dr. David Long, Secretary of Education, and Vincent Stewart, the Assistant Secretary for Higher Education from 9:15 – 9:35 a.m.

III. Legislative Visit

ICAS members met with Assembly Member Paul Cook from 9:40 - 9:55 a.m.

IV. Legislative Visit

ICAS members met with Sandra Fried, Chief Consultant to the California State Assembly Committee on Higher Education from 10:00 – 10:30 a.m.

V. Break

ICAS members took a break from 10:30 – 11:00 a.m.

VI. Legislative Visit

ICAS members met with Bill Mabie, Chief of Staff for Senator Alex Padilla from 11:00 – 11:25 a.m.

VII. ICAS Business

ICAS members discussed the most recent draft of the IGETC Standards Review Committee document from 11:30 – 11:55 a.m. Professor Rashid began the discussion by noting that the document has been significantly revised and he referenced the previous version of the document. The updated document is a response to the comments made at the February 5, 2008, ICAS meeting. Members discussed the changes

made to the document and suggested further revisions. Some suggestions included changing the requirements regarding membership and clarifying that the group is a subcommittee of ICAS.

A discussion was held in regards to the membership terms on the subcommittee, including two versus three year terms. It was also suggested to clarify that an individual can be an ICAS member and a member of the IGETC Standards Review Committee subcommittee concurrently. It was noted that having the subcommittee report to ICAS will provide continuity.

A discussion was then held regarding ICAS's authority over IGETC. It was noted that IGETC is also in UC Senate Regulations. Members discussed the requirements for the subcommittee's meetings, which will be held at least two times a year, and that that two-thirds of the voting members will constitute a quorum. It was noted that these voting requirements do not require representatives from all three segments to be present and vote in order to have a quorum.

Chair Lieu asked ICAS members for further comments, and it was decided to revisit the document again at the April 30, 2008, ICAS meeting in San Francisco.

VIII. Debriefing

Chair Lieu debriefed ICAS members on the morning's visits and the issues that were discussed.

IX. Lunch

ICAS members met for lunch in the Far West Room from 12:30 - 1:25 p.m.

X. Legislative Visit

ICAS members met with Lieutenant Governor John Garamendi from 1:30 – 1:55 p.m.

XI. Legislative Visit

ICAS members met with Paul Steenhausen, Senior Fiscal and Policy Analyst, Legislative Analyst's Office, from 2:30 – 2:55 p.m.

XII. Legislative Visit

ICAS members met with Guy Strahl, Legislative Aide for Assembly Member Julia Brownley from 3:00 – 3:15 p.m.

XIII. Legislative Visit

ICAS members met with Kris Cuzmich, Consultant for Senator Jack Scott, from 3:30 – 3:55 p.m.

XIV. Legislative Visit

ICAS members met with Assembly Member Warren T. Furutani from 4:00 – 4:15 p.m.

XV. Debriefing

Chair Lieu debriefed ICAS members about the day's visits and will begin working with members on developing an action plan based on the day's discussions

Respectfully submitted by:

Katey Lewis, Senior Administrative Assistant

Mark Wade Lieu, President, CCC Academic Senate

IGETC Standards Review Committee

Subcommittee of the Intersegmental Committee of the Academic Senates (ICAS)

The academic senates of the University of California (UC), California State University (CSU), and California Community Colleges (CCC) have long been committed to the provisions for transfer contained in the Master Plan for Higher Education. To meet that mission, community colleges must play the central role in fully preparing students for transfer to institutions offering upper division work. An essential component of that preparation is a thorough and complete foundation in general education. The Intersegmental General Education Transfer Curriculum (IGETC) has proven to be an effective mechanism to assist transfer students in the transition from California Community Colleges to the University of California and California State University systems. The Intersegmental Committee of the Academic Senates (ICAS), which serves as the IGETC governing body, oversees a subcommittee whose purpose is to advise ICAS on IGETC policy and procedures. The subcommittee is intended to function as a repository of expert knowledge on IGETC policy and practice. Its membership includes representatives from the segmental academic senates and from the ranks of articulation officers. Ready access to the subcommittee's expertise by IGETC aids ICAS in discharging its shared responsibility to facilitate a smooth transfer process.

Bylaws of the IGETC Standards Review Committee:

ARTICLE I-Name

The name of this subcommittee shall be the IGETC Standards Review Committee (“the Subcommittee”).

ARTICLE II-Charge

The Subcommittee shall serve as a forum for the detailed examination and discussion of IGETC-related issues by representatives of each of the three postsecondary segments, and to facilitate their resolution. The subcommittee shall also undertake other IGETC-related tasks, as directed by ICAS. Toward these purposes, the activities of the subcommittee shall include, but not be limited to, meeting in-person and/or via teleconference to discuss IGETC issues as they emerge, and formulating recommendations relating to IGETC policies and procedures for consideration by ICAS.

ARTICLE III-Members

- Three current ICAS members, one representing each of the three segments. Each such member is appointed by a process determined and carried out by the ICAS members from the nominee's segment.

- Three CIAC members, one representing each segment, appointed by the CIAC membership.

- Three system office representatives, one from each segment, appointed by the respective system offices.

Subject to the approval of the chair of ICAS, the Subcommittee shall invite the participation of consultants in its deliberations, for the purpose of helping the Subcommittee gather and analyze information relevant to the issues before it.

ARTICLE IV-Term of Members

Subject to the appointment procedures of the participating groups, members will normally serve two-year alternating terms.

ARTICLE V-Meetings

- Meetings will be held at least 2 times a year.
- Two-thirds of the voting members will constitute a quorum.

ARTICLE VI-Parliamentary Authority

Unless where otherwise established in these bylaws, the rules contained in the most recent edition of Robert's Rules of Order shall govern the Subcommittee.

ARTICLE VII-Amendment

These bylaws may be amended by ICAS by a two-thirds vote of those present, assuming a quorum exists as defined by ICAS. Notice of the proposed amendment must be sent to all members at least eight days prior to the ICAS meeting at which the vote is scheduled to occur.

**IGETC Standards Review Committee
Subcommittee of the Intersegmental Committee of the Academic Senates (ICAS)**

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The Subcommittee shall serve as a forum for the detailed examination and discussion of IGETC-related issues by representatives of each of the three postsecondary segments, and to facilitate their resolution. The subcommittee shall also undertake other IGETC-related tasks, as directed by ICAS. Toward these purposes, the activities of the subcommittee shall include, but not be limited to, meeting in-person and/or via teleconference to discuss IGETC issues as they emerge, and formulating recommendations relating to IGETC policies and procedures for consideration by ICAS.

ARTICLE III-Members

- Three current ICAS members, one representing each of the three segments. Each such member is appointed by a process determined and carried out by the ICAS members from the nominee's segment.
- Three CIAC members, one representing each segment, appointed by the CIAC membership.
- Three system office representatives, one from each segment, appointed by the respective system offices.

Subject to the approval of the chair of ICAS, the Subcommittee shall invite the participation of consultants in its deliberations, for the purpose of helping the Subcommittee gather and analyze information relevant to the issues before it.

ARTICLE IV-Term of Members

Subject to the appointment procedures of the participating groups, members will normally serve two-year alternating terms.

ARTICLE V-Meetings

- Meetings will be held at least 2 times a year.
- Two-thirds of the voting members will constitute a quorum.

ARTICLE VI-Parliamentary Authority

Unless where otherwise established in these bylaws, the rules contained in the most recent edition of Robert's Rules of Order shall govern the Subcommittee.

ARTICLE VII-Amendment

These bylaws may be amended by ICAS by a two-thirds vote of those present, assuming a quorum exists as defined by ICAS. Notice of the proposed amendment must be sent to all members at least eight days prior to the ICAS meeting at which the vote is scheduled to occur.